

**WISCONSIN EMERGENCY MANAGEMENT
EPCRA COMPLIANCE
LEPC REFERRAL TO WEM**

DATE: _____ **CASE #:** _____ **WEM FACILITY ID #** _____
(if available)

Facility Name: _____
Location: _____
Facility Mailing Address: _____
Owner/operator: _____

Attachments:

Check the following items, as applicable, which are included with the referral package.

- Copy of "Written Request for Information" from LEPC to facility/owner/operator
- Copy of "Notice of Potential Violations" from LEPC to facility/owner/operator
- Copy(s) of correspondence and/or response(s) from facility/owner/operator
- Phone call log(s)
- Copy of letter(s) from LEPC to local agency requesting assistance in investigation and copy(s) of response(s):
 - local DNR Warden
 - local Health & Social Services
 - County Clerk
 - local Police
 - local Fire Dept.
 - District Attorney's Office
 - City/County Building Inspector
 - County Sheriff
 - Other:
- Copy(s) of incident/spill report(s) which occurred at facility
- Other / Miscellaneous: _____

EPCRA and WI Stat. 166.20 (check the statement for potential violations which have been identified and evidence requirements which have been fulfilled, as applicable, for the facility):

- Failure to provide information to the LEPC, as requested.

SECTION 302 & 303 -Emergency Planning

- Failure to provide information to the LEPC, which is necessary to develop the LEPC emergency plan.
- Failure to notify LEPC within sixty (60) days that the facility has or had an EHS present at anyone time at or above the established TPQ.
- Failure to provide LEPC with the name of a facility emergency planning coordinator designate.
- Failure to notify LEPC of relevant changes at the facility as they occurred or were expected to occur.

SECTION 304 -Emergency Notification

- Failure to promptly notify LEPC of an RQ release of a listed EHS/CERCLA hazardous chemical.
- Failure to provide written follow-up to the LEPC regarding a Section 304 release.

SECTION 311 - Submission of MSDS or MSDS list

- Failure to report that the facility has/ had present hazardous chemicals at or above 10,000 pound threshold reporting quantity and/or
- Failure to report that the facility has/ had present an EHS at or above 500 pounds or the designated threshold planning quantity, whichever is less

SECTION 312 - Emergency and Hazardous Chemical Inventory Reporting (Tier-Two)

- Failure to report that the facility has/had present hazardous chemicals at or above 10,000 pound threshold reporting quantity and/or
- Failure to report that the facility has/had present EHS at or above 500 pounds or the designated threshold planning quantity, whichever is less
- Failure by the owner/operator to submit to the LEPC and fire department with jurisdiction over the facility, an Emergency and Hazardous Chemical Inventory Reporting form (Tier-Two in WI) . State applicable reporting years: _____

ADDITIONAL INFORMATION: _____

- A statement of mitigating circumstances is attached.

Prepared by: _____
Name Phone Number Date

Please forward this referral to: WEM, Attn. EPCRA Compliance Officer, P.O. Box 7865, Madison, WI 53707-7865