

Federal Emergency Management Agency

Grant Programs Directorate (GPD)

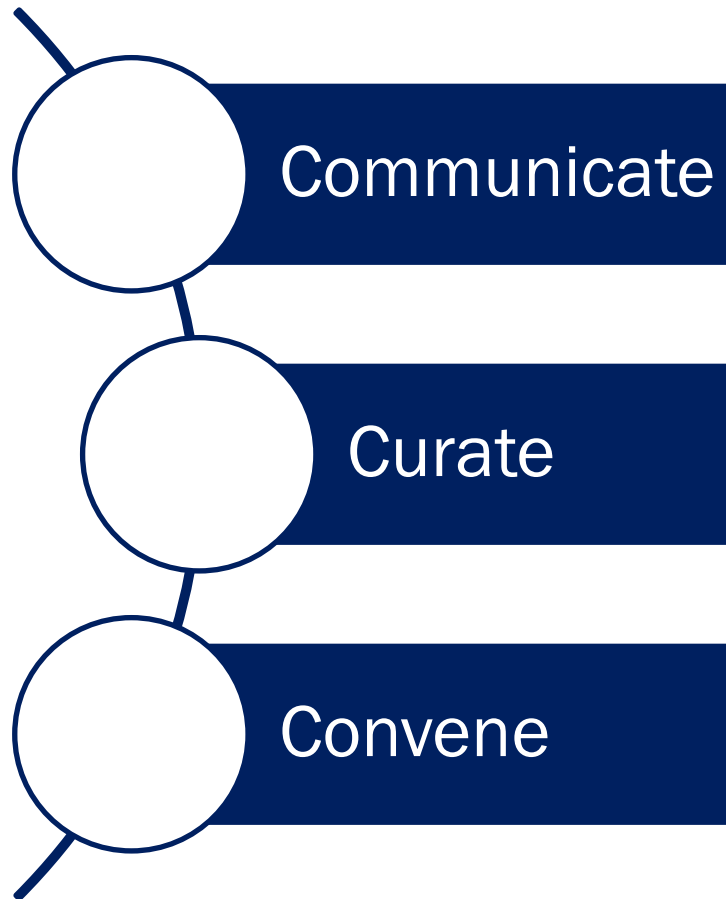
Fiscal Year 2021 Nonprofit Security Grant Program (NSGP)



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About the DHS Center for Faith-Based and Neighborhood Partnerships*

A Center of the White House Office of Faith-Based and Neighborhood Partnerships



DHS Center for Faith-Based and Neighborhood Partnerships:

- Established in 2006 via E.O. 13397; Vested with responsibilities of the Department of Homeland Security with respect to Faith-Based and Community Initiatives
- One of fourteen Centers in the Federal Government serving as a bridge between government and the faith-based/non-profit community since 2001.

Build bridges and promote long-lasting relationships between faith- and community-based organizations, emergency managers and first responders



*President Biden issued [Executive Order 14015](#) on Feb. 14, 2021 to change the name of the DHS Center for Faith and Opportunity Initiatives to the DHS Center for Faith-Based and Neighborhood Partnerships

Federal Centers for Faith-Based and Neighborhood Partnerships



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DHS Center Resources

www.dhs.gov/faith

This webpage includes a collection of information on:

- [Tools for Faith-based and Community-based Preparedness](#)
- [Safety and Security Resources for Faith-based Organizations and Houses of Worship](#)
- Playbooks to test emergency operations plans for six hazards
- Trauma, Resilience and Stress Management Resources
- Webinars
- Trainings

Contact us: partnerships@fema.dhs.gov



Agenda

1. FY 2021 Nonprofit Security Grant Program (NSGP) Overview
2. Eligibility
3. Changes and Reminders
4. Allowable/Unallowable Costs
5. Application/Scoring
6. Frequently Asked Questions
7. Resources and Points of Contact
8. Question and Answers

FY 2021 NSGP Overview

- **What is the purpose of the NSGP?**
- The FY 2021 NSGP is one of three grant programs that constitute the Department of Homeland Security/Federal Emergency Management Agency's (FEMA's) focus on enhancing the ability of state, local, tribal and territorial governments, as well as nonprofits, to prevent, protect against, respond to and recover from terrorist attacks
- These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by DHS to help strengthen the nation's communities against potential terrorist attacks
- FY 2021 NSGP allowable costs are focused on security-related activities



FY 2021 NSGP Overview (cont.)

- **How is it structured?**
 - The NSGP is a **competitive** grant program intended to provide federal funding for physical security enhancements and other security-related activities to nonprofit organizations that are at risk of a terrorist attack
- **What are the NSGP priorities?**
 - The NSGP seeks to integrate the preparedness activities of nonprofit organizations with broader state and local preparedness efforts
 - For FY 2021, the area that attracts the most attention is enhancing the protection of soft targets/crowded places
- **What is the Period of Performance?**
 - The period of performance under the FY 2021 NSGP is 36 months



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FY 2021 NSGP Funding

- In FY 2021, there are two funding sources appropriated by Congress for nonprofit organizations:
 - **NSGP-Urban Area (NSGP-UA):** funds nonprofit organizations located within a FY 2021 Urban Area Security Initiative (UASI)-designated urban area
 - **NSGP-State (NSGP-S):** funds nonprofit organizations located outside a FY 2021 UASI-designated urban area
- Under the FY 2021 NSGP, Congress appropriated \$180 million across the two funding sources for nonprofit organizations:
 - \$90 million for NSGP-UA (increase of \$40 million from FY 2020)
 - \$90 million for NSGP-S (increase of \$50 million from FY 2020)



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FY 2021 NSGP Eligibility

■ Who is eligible?

- Nonprofit organizations that are described as an Internal Revenue Service (IRS) 501(c)(3) entity and exempt from tax under section 501(a) of the Internal Revenue Code:
 - Organizations such as churches, mosques, and synagogues are considered automatically exempt if they meet the requirements of section 501(c)(3) and do not have to apply for and receive a recognition of exemption from the IRS
 - For organizations that the IRS requires to apply for and receive a recognition of exemption under section 501(c)(3), the SAA may or may not require the applicant to validate their exemption status, as long as the method chosen to validate this information is applied consistently
- Nonprofits located within an FY 2021 UASI-designated urban area are eligible for NSGP-UA
- All other nonprofits are eligible under NSGP-S
- Able to demonstrate, through the application, that the organization is at high risk of a terrorist attack
- Nonprofits must submit their applications to the State Administrative Agency (SAA), who then applies to FEMA on behalf of all applicants (both NSGP-UA and NSGP-S) with a complete application
- The SAA is the only eligible entity to apply to FEMA



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FY 2021 NSGP Eligibility (cont.)

- What type of entities are not eligible to apply under NSGP?
 - Utility Companies
 - For-profit transportation entities, such as a company offering bus service
 - For-profit hospitals
 - Organizations active in politics, lobbying, and advocacy work:
 - Volunteer Fire Departments
 - Community Service Organizations (Kiwanis, Rotary, and Lions Clubs)
 - Homeowner Associations
 - Labor, agricultural or a horticultural organizations:
 - Labor unions, county fairs, and flower societies are examples of these types of groups



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FY 2021 NSGP Application Funding Limits

NSGP-UA Maximum Award

- Nonprofit organizations must apply through their respective SAA
- Sub-applicants with one site may apply for up to \$150,000 for that site
- Sub-applicants with multiple sites may apply for up to \$150,000 per site, for up to three sites, for a maximum of \$450,000 per sub-applicant
- If a sub-applicant applies for projects at multiple sites, regardless of whether the projects are similar in nature, it must include an assessment of the vulnerability and risk unique to each site

NSGP-S Maximum Award

- Nonprofit organizations must apply through their respective SAA
- Sub-applicants with one site may apply for up to \$150,000 for that site
- Sub-applicants with multiple sites may apply for up to \$150,000 per site, for up to three sites, for a maximum of \$450,000 per sub-applicant
- If a sub-applicant applies for projects at multiple sites, regardless of whether the projects are similar in nature, it must include an assessment of the vulnerability and risk unique to each site
- The SAA may determine a lower award cap for individual subawards within the amounts listed above, but may not exceed the maximum listed above

UASI Designated Urban Areas and State

- UASI-designated urban areas are:
 - High-risk urban areas
 - Designated annually by DHS/FEMA
 - In FY 2021, there are 31 UASI-designated urban areas
 - UASI-designated urban areas for NSGP-UA are listed on page 8 of the Notice of Funding Opportunity (NOFO)
- NSGP-S Target Allocations are listed on page 9 of the NOFO



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FY 2021 NSGP Reminders

- Sub-applicants are required to self-identify with one of the following four categories in the Investment Justification (IJ) as part of the application process:
 - 1) Ideology-based/Spiritual/Religious
 - 2) Educational
 - 3) Medical
 - 4) Other
- Nonprofit organizations may not apply to both NSGP-UA and NSGP-S
 - The SAA will verify the applicant has applied under the correct program
 - FEMA will corroborate that the applicant has applied under the correct program
 - Applicants that apply to the wrong program will be disqualified



FY 2021 NSGP Allowable Costs: Planning

Planning – Security or emergency planning expenses and the materials required to conduct planning activities

- Must be related to the protection of the facility and the people within and should include consideration of individuals with access and functional needs, as well as those with limited English proficiency
- Examples of allowable planning activities include, but are not limited to:
 - Development/enhancement of security plans
 - Emergency contingency or Continuity of Operations Plans
 - Evacuation/Shelter-in-place Plans
 - Security Risk Management Plans
 - Emergency Response Plans



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FY 2021 NSGP Allowable Costs: Training and Exercises

Training/Exercises – limited to an organization’s security personnel, staff, members, and volunteers only

- Offsite or onsite security training is allowed
 - Train-the trainer courses are allowed
- Allowable training-related costs are limited to attendance fees and related expenses, such as materials, supplies, and/or equipment
 - Travel is not a reimbursable cost
- Allowable training/exercise topics include physical security and cybersecurity, target hardening and terrorism awareness, and employee preparedness topics, such as Community Emergency Response Team (CERT) training, active shooter training, and emergency first aid training
 - Applications should include specific details about any proposed training/exercises, to include topic, organizational attendees/participants, length, and what vulnerability the activity will help mitigate



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FY 2021 NSGP Allowable Costs: Equipment

Equipment - Authorized Equipment List (AEL) Categories 14 and 15 (select items only):

- ❑ Access control equipment
- ❑ Surveillance equipment (cameras)
- ❑ Impact resistant doors and gates
- ❑ Intrusion detection sensors and alarms
- ❑ Exterior lighting
- ❑ Physical perimeter security (fencing, walls, jersey barriers)
- ❑ Screening and inspection equipment
- ❑ Backup computer hardware, operating system, data storage, and application software

Allowable equipment outside AEL Categories 14 and 15 include ONLY the following:

- ❑ Handheld radios (AEL 06CP-01-PORT - Radio, Portable)
- ❑ Public warning systems (03OE-03-MEGA - System, Public Address, Handheld or Mobile)

FY 2021 NSGP Allowable Costs: Personnel

Personnel – Contracted security protection is the only allowable cost in this category

- ❑ Funds may not be used to purchase equipment for contracted security
- ❑ Application should justify proposed contracted security personnel spending in the target hardening narrative section of the application
 - Example: number of personnel, frequency of use, hourly rate
- ❑ Plan for sustainment of contracted security personnel beyond the period of performance

Management & Administration (M&A) - Up to 5% of a subrecipient's FY 2021 NSGP award may be used for M&A purposes

- ❑ M&A costs are not operational costs; must be justifiable in order to receive reimbursement
- ❑ Examples: reporting, financial management, correspondence, and monitoring
- ❑ Must be included in Section IV of the IJ (application) to fully account for project budget



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FY 2021 NSGP Unallowable Costs

Commonly proposed projects and activities that are not allowed under the NSGP include but are not limited to the following:

- ❑ Organizational operating costs
- ❑ Hiring of public safety personnel
- ❑ General-use expenditures
- ❑ Overtime
- ❑ Development of risk or vulnerability assessments
- ❑ License Plate Reader (LPR) Systems
- ❑ Facial recognition software
- ❑ Knox Boxes
- ❑ Guns/Weapons
- ❑ Landscaping
- ❑ Initiatives that study technology development
- ❑ Proof-of-concept initiatives
- ❑ Any pre-award costs (including grant writer fees/development of the IJ)
- ❑ Sexual Predator Screening Database
- ❑ Weapons Training



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FY 2021 NSGP Application

- Mission Statement:
 - Used to validate information in the IJ (application)
 - Used to categorize the facility (ideology-based, education, medical, other)
- Completed Vulnerability Assessment:
 - Identifies the threats and vulnerabilities specific to the facility/site in the application
- Completed IJ:
 - Must have a physical address - no P.O. Box Numbers
 - Only one site and one address per IJ
 - Must be for a location the organization occupies at the time of application
- Supporting Documentation:
 - Helps validate threat to facility, if applicable, such as police or insurance reports



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FY 2021 NSGP Application (cont.)

Mission Statement

- Should be on official letterhead, if available
- Provides the “Who, What, and Why” of the organization
- No official format but should state the intent/purpose of the organization and any mission implementing policies or practices that may elevate its risk

Vulnerability Assessment (VA)

- Applicants should keep in mind that the VA is the foundation from which the IJ is built upon
- Addresses the threats, vulnerabilities, and consequences of potential events at a site or location
- Equipment requested in the IJ should directly link to the threats, vulnerabilities, and potential consequences to the facility, as identified in the VA
 - Equipment that does not appear to directly tie to the findings identified in the VA may not be funded or may be placed on hold by FEMA



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FY 2021 NSGP The Investment Justification (IJ)

- Describes the “Who, What, When, Where, Why and How” of the applicant’s plan for target hardening of its facility
- Is submitted by applicants in the required, standardized, Microsoft Excel fillable form
 - The IJ is has 7 subsections that need to be fully addressed (Sections I-VII)
 - Submissions in any format other than the Excel form are unacceptable and will not be scored by the SAA
- Should be consistent with the findings of the VA and address target hardening initiatives that will mitigate identified vulnerabilities
- Establishes the project timeline and milestones for completion of proposed investments and identifies key individuals that will be involved in implementing and administering the award

FY 2021 NSGP Application: IJ Section I

IJ Section I - Applicant Information

- Includes the following fields that must be filled out:
 - Legal Name of the Organization
 - Physical Address of the Facility to include the City and/or County Name: this is the address the applicant is currently occupying at the time of the application
 - Year the Facility was Constructed
 - Organization Type: Short narrative description of organization's ideology, beliefs and mission
 - Used to categorize the facility (ideology-based, education, medical, other)
 - 501(c)(3) Tax-exempt organization: the applicant must check yes or no
 - If the applicant checks no, they are not eligible to apply under NSGP and the application will not be reviewed
 - DUN & Bradstreet Number: applications can only be submitted with a current and valid DUNS number; pending DUNS numbers are not accepted
 - Nonprofits applying directly through the SAA must also have a DUNS number, but they are NOT required to register in the System for Award Management. The DUNS number is only required for the SAA and the first-tier subrecipient
 - SAAs are also not permitted to require subrecipients to register in SAM.



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FY 2021 NSGP Application: IJ Section I (cont.)

IJ Section I - Applicant Information

- Must select applicable program criteria from dropdown menu
 - **NSGP-UA Maximum Award** - Sub-applicants with one site may apply for up to \$150,000 for that site; sub-applicants with multiple sites may apply for up to \$150,000 per site, for up to three sites, for a maximum of \$450,000 per sub-applicant
 - **NSGP-S Maximum Award** - The SAA may determine a lower award cap for individual subawards; however, the cap may not exceed \$450,000 per sub-applicant, as follows:
 - 1) sub-applicants with one site may apply for up to \$150,000 for that site
 - 2) sub-applicants with multiple sites may apply for up to \$150,000 per site, for up to three sites, for a maximum of \$450,000 per sub-applicant
 - If the applicant lists more than the maximum award amount available, or totals are not accurate, it will result in an automatic funding hold by FEMA until further clarifying information is provided
- **Any Current Contract with DHS** - The applicant must select (yes or no)
 - Does not include previously awarded NSGP funding
 - If the applicant selects yes, they must provide a narrative response describing the contract
- **Investment Phase** – The applicant must select (new or ongoing)



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FY 2021 NSGP Application: IJ Section II

IJ Section II - Background Information

- Includes the following narrative fields that must be completed:
 - Symbolic value of the site(s) as a highly recognized national or historical institution that renders the site as a possible target of terrorism
 - The applicant should address how its facilities make it a target at a local or regional level
 - Any role in responding to or recovering from terrorist attacks
 - Applicants may also detail their involvement in their community in emergency preparedness activities or response
- Applicants should thoroughly address both questions to obtain the maximum score for the section



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FY 2021 NSGP Application: IJ Section III

IJ Section III - Risk

- Includes the following narrative fields that must be completed:
 - *Threat:*
 - The applicant should describe any incidents including terrorism that have occurred at its facility, or any threats, such as verbal threats or vandalism made against the organization or people that represent the organization
 - The applicant should also describe any threats identified in a risk assessment here as well, or that were substantiated after an event in a police report or insurance claim, with associated dates
 - *Vulnerability* - The applicant should detail and summarize the findings from the VA they submitted with their application in this section, spelling out exactly what physical weaknesses at its location make it an attractive target for exploitation by those wanting to do the organization harm
 - *Consequence* - The applicant should thoroughly address the short and long-term impacts locally to the facility, organization, and community should an incident occur at its site



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FY 2021 NSGP Application: IJ Section IV

IJ Section IV - Target Hardening

- Includes a narrative field that must be completed, capturing the following:
 - All proposed target hardening activities and associated costs
 - All proposed projects and activity should be thoroughly detailed, costs justified, and link to the VA
 - Example 1: Fencing: 240 feet of 8-foot chain-length fencing topped with 1 foot of barbed wire, to address vulnerability to breaching along the west side of the facility
 $240 \text{ feet} \times \$208.33 \text{ per foot} = \$50,000$
 - Example 2: \$5,000 for 8 exterior cameras, 3 located on lighting poles in the parking lot, 1 adjacent to the main entrance to the facility, and 1 on each corner of the building (4 corners), to address inability to monitor the exterior of our facility and identify suspicious activity
 $8 \text{ cameras} \times \$625 = \$5,0000$
 - Proposed contracted security personnel, planning, training, and exercise costs are also captured, detailed, and linked to the VA in this section in a similar manner to the examples above



FY 2021 NSGP Application: IJ Section IV (cont.)

IJ Section IV - Target Hardening

- Includes a section to list all physical security equipment proposed for purchase in the narrative portion of Section IV
 - Must include the correct AEL number(s) and title(s) of all proposed equipment purchases, the vulnerability in Section III it addresses, and the total amount requested per item
- Total funds requested must match in both the narrative and budget portion of Section IV, along with the total federal funding requested in Section I



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FY 2021 NSGP Application: IJ Section V

IJ Section V - Milestones

- Includes fields that capture key activities and dates that sequentially build upon each other toward the completion of all approved projects in the application
- Common milestones include, but are not limited to:
 - Award notification and completion of award paperwork
 - Time to secure bids that meet federal procurement requirements
 - Time to select and award contracts to vendors
 - Environmental Planning and Historic Preservation (EHP) paperwork completion, submission, and approval
 - Installation and testing of equipment
 - Vendor payments, grant closeout paperwork
- Applicants should be detailed and include a comprehensive and realistic list of milestones in this section



FY 2021 NSGP Application: IJ Section VI

IJ Section VI - Project Management

- Includes a narrative field that captures the name, phone number, and/or email address, and experience of the individual(s) listed that will be involved in carrying out all funded projects and activities
 - All individuals that will be involved in the management and implementation of awarded projects should be listed in this section
 - If multiple individuals are listed, their roles and responsibilities for various phases of project implementation should be listed, as well as experience in executing those responsibilities in similar projects (if any)
 - If multiple individuals are listed in Section IV, the overall governing structure of the group should be explained
 - The section also includes a narrative section where the applicant must describe any potential project challenges, as well as coordination with local homeland security partners



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FY 2021 NSGP Application: IJ Section VII

IJ Section VII - Impact

- Includes a narrative field where the applicant should describe how the projects it proposed in the IJ will mitigate known threats and vulnerabilities
 - Example Answer: Installation of the 2 requested cameras on the west exterior of our facility will better help our organization monitor and surveil the adjacent empty lot in order to identify suspicious activity in advance of an event. This will help to greatly mitigate the vulnerabilities identified in our VA related to the lack of security along our west side perimeter and the threat of a facility breach in that area
- This section also contains a narrative for applicants to identify the core capabilities the proposed projects and activities in their IJ will help to address
 - Applicants can identify the core capabilities their proposed projects and activities help to achieve at the following link: [Mission Areas and Core Capabilities | FEMA.gov](#)



FY 2021 NSGP Application Submission and Review Process Overview

- Two-Phased Process:
 - SAA Review
 - Federal Review
- Scoring process:
 - SAAs score and prioritize applications
 - FEMA staff review and score applications
 - FEMA adds bonus points for new applicants
 - Multiplier is applied to determine final score
 - Factor of three for nonprofit groups that are at a high risk of terrorist attacks due to their ideology, beliefs, or mission
 - Factor of two for medical and educational institutions
 - Factor of one for all other nonprofit organizations

Final Score = (State Score + FEMA Score + Bonus Points if Applicable) X Multiplier



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FY 2021 NSGP Application Submission and Review Process Overview (cont.)

- Scoring process (cont.):
 - FEMA coordinates a security review with DHS Intelligence & Analysis to screen for derogatory information on prospective recipients
 - FEMA provides recommendations; DHS Secretary approves
 - NSGP funding is awarded to states and territories for sub-awarding to selected nonprofits

FY 2021 NSGP Post Award Considerations

- If selected for award, NSGP applicants must comply with all of the terms and conditions of their subaward
 - Award terms and conditions pass down from the Non-Federal Entity (i.e., the SAA) to subrecipients (nonprofits), per 2 C.F.R. 200.332
 - SAA may only impose additional T&Cs as specifically permitted by the NOFO or per 2 C.F.R. 200.332
- Post-award scope and budget changes require prior approval and may be denied by FEMA without compelling justification given the competitive nature of the program
 - Any proposed changes **must** be supported by the VA
 - Nonprofits selected for award that subsequently renovate their facilities so as to affect the VA upon which the application was based will not be approved for a scope change

Consult the NOFO and Preparedness Grant Manual (PGM) for more information on post award administrative considerations and processes



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FY 2021 NSGP Frequently Asked Questions

- **If an organization was previously awarded an NSGP grant, is it eligible to apply for an NSGP grant in 2021?**
 - Yes, organizations that were previously awarded NSGP funds are eligible to apply for an FY 2021 NSGP grant.
 - They should submit an updated VA with their application that reflects the prior investments funded by FEMA.
 - They will not be awarded the 5 bonus points in the application review phase given to first time applicants.
- **Are there organizational size restrictions that apply to the grant program?**
 - No. There are no minimum or maximum organizational restrictions that are in effect under the grant program. Any entity that is a 501(c)(3) designation organization may apply.
- **Is there a specific VA format or template that should be used?**
 - No. FEMA does not prescribe any requirements for the VA, just that one be conducted and submitted with the application to the SAA.



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FY 2021 NSGP Frequently Asked Questions (cont.)

- **Can nonprofits apply for reimbursement of security work that was done in the past year?**
 - Nonprofits selected for award cannot be reimbursed for work performed outside the award period of performance for the grant.
- **Is there a cost share requirement with this grant?**
 - No, there are no matching requirements under the FY 2021 NSGP.
- **Has there ever been a situation where a certain dollar amount was requested by a nonprofit and instead of denying the funding, FEMA has made a counteroffer?**
 - FEMA does not make “counteroffers” to proposed projects under NSGP. If, during the federal application review, FEMA notes that an application contains unallowable costs, if selected for award, FEMA may opt to reduce the funding awarded to the organization by the dollar amount associated with the unallowable cost(s).
- **What is the application deadline for nonprofits interested in applying?**
 - The application deadline for nonprofit applicants is determined by the SAA of each state or territory.



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FY 2021 NSGP Frequently Asked Questions (cont.)

- **Can a nonprofit apply for a location they are not yet currently occupying at the time of application, but will be by the time of award?**
 - No. Eligible nonprofits may only apply for funding for the location they are occupying at the time of application.
- **If an organization relocates while executing their NSGP award, may it still use its federal award for security projects at the new location as long as it provides a new VA and IJ?**
 - No. Given the competitive nature of the grant program, no post-award scope changes are allowed due to a change in facility location.
- **If an organization subsequently relocates after completing its federal funded security enhancements, may they take any installed equipment with them?**
 - No. A nonprofit may not move any installed NSGP-funded equipment to a new location.



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FY 2021 NSGP NOFO and PGM

Preparedness Grants

Preparedness grants support our citizens and first responders to ensure we work together as a nation to build, sustain and improve our capability to prepare for, protect against, respond to, recover from and mitigate terrorism and other high-consequence disasters and emergencies.



Preparedness Grants Manual for Recipients of Grant Funding

- Policies and procedures for managing preparedness grants
- Guidance specific to each grant
- Rules and regulations that guide the proper management of FEMA grants

[View the Manual](#)



Find your [State Administrative Agency \(SAA\) contact](#).

← FEMA Grants

Preparedness Grants

[Emergency Management Performance Grant Program](#)

[Assistance to Firefighters Grants Program](#)

[Homeland Security Grant Program](#)

[Tribal Homeland Security Grant Program](#)

[Intercity Bus Security Grant Program](#)

[Intercity Passenger Rail Grant Program](#)

[Nonprofit Security Grant Program](#)

[Port Security Grant Program](#)

[Presidential Residence Protection Assistance](#)

[Regional Catastrophic Preparedness Grants Program](#)



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Resource Links

- SAA Contact List: <http://www.fema.gov/media-library/assets/documents/28689?id=6363>
- FY 2021 NSGP NOFO: [Preparedness Grants | FEMA.gov](#)
- Grants Management Requirements and Procurement Under Grants: www.fema.gov/grants
- [Preparedness Grants Manual | FEMA.gov](#); (See Appendix C for NSGP specific information)
- Application Materials/IJ: <https://www.grants.gov/> (Keyword Search: FY 2021 NSGP)
- Grants Management Technical Assistance Online Training: <https://training.fema.gov/grantsmanagement>
- National Preparedness Goal: <http://www.fema.gov/national-preparedness-goal>
- AEL (Section 14 & 15): <https://www.fema.gov/authorized-equipment-list>
- EHP Information: <http://www.fema.gov/media-library/assets/documents/90195>
- VA Information - Hometown Security: <https://www.dhs.gov/hometown-security>, email for additional information and vulnerability assessment information requests NICC@hq.dhs.gov
- DHS Center for Faith-Based and Neighborhood Partnerships: <https://www.fema.gov/faith>



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Questions?



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