HS ALERT SWAT Medical Kits 2021

Grant Announcement

Applications must be submitted through Egrants on or before July 22, 2022
Contact Information for this Notice of Funding Opportunity

Program Manager: Rod Stearns (608) 381-8010
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Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to https://register.wisconsin.gov/accountmanagement/default.aspx and complete the ‘self registration’ process.

Authorization to access Egrants can take several days depending on registration activity. Please note: If you register outside the hours of Monday-Friday 7:30am-4pm, access may not be approved until the next business day. Once your Egrants access has been approved, you may begin your online grant application.

Egrants Help Desk: 608-242-3231 or WEMEgrants@egrants.us
The help desk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.


Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

WEM Egrants website: https://wem.egrants.us

Requirements for Federally Funded Grants

Data Universal Numbering System (DUNS) Number:
The federal government requires a DUNS number as part of the grant application to keep track of how federal grant money is awarded and dispersed. If your organization needs to obtain a DUNS number, go to http://fedgov.dnb.com/webform. You can also search this site if you cannot find your agency’s number. Under normal circumstances, a new account can be created in 24-72 hours. The federal government has published DUNS Frequently Asked Questions at http://fedgov.dnb.com/webform/displayFAQPage.do. Check with your agency’s financial office before registering for a DUNS number - it is likely your agency already has one.

Unique Entity Identifier and System for Award Management (SAM):
All applicants for this grant opportunity must be registered in SAM before submitting an application; and continue to maintain an active SAM registration with current information at all times during the period of performance for the grant.

WEM’s website has a helpful guide for SAM registration. 
https://dma.wi.gov/DMA/divisions/wem/egrants/How_to_Register_in_SAM.GOV.pdf

WEM cannot award a grant until the applicant has complied with all applicable DUNS and SAM requirements.
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Description: This grant will support the Aligned Law Enforcement Response Team (ALERT) initiative of equipping medical personnel assigned to their teams with appropriate medical supplies. The kit will be for trauma medical and extraction medical and will be acquired by the Marathon County Sheriff’s Office and distributed to other tactical teams.

WEM will provide grant funds for the medical and extraction kits and any accessories required to use adequately with their tactical medical personnel. Marathon County will distribute the kits to ALERT Teams.

Opportunity Category: Limited Eligibility

Important Dates:
- Application Due Date: July 22, 2022
- Project Start Date: Aug 5, 2022
- Project End Date: December 31, 2022

Reporting Requirements: If awarded a grant, your agency will be responsible for completing the following reports in order to receive reimbursement.

  - Program Reports Frequency must be submitted as Quarterly.
  - Equipment grants will require an Inventory Report in addition to program and financial report. An Inventory Report must be submitted prior to grant closeout and final reimbursement.
  - Financial Reports Frequency must be submitted as a final only.

Anticipated Funding Amount: As approved by the homeland security funding advisory work group the dollar amount available under this funding opportunity is $15,500

Match/Cost Sharing Requirement: None. However, any costs over the eligible amount will be the responsibility of the agency.

Eligibility: The only eligible applicant will be the Marathon County Sheriff’s Office, who will be writing the grant, receiving the medical kits, and distributing them to other SWAT ALERT agencies.

Eligible Expenses: Funding may be used for Equipment. All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties. This will include shipping.
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Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to the Program Manager listed on page one of this document.

Information provided in this application may be cited in WEM reports or press releases and will likely be used in reports to federal funding agencies or other stakeholders. Plain language that clearly describes the intent of the project is most effective.

1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations. An Alternate contact may be added to the application. This person is one that can and should access the application to complete required tasks such as modifications and reports, in the absence of the Project Director. This person should have knowledge of the project and authority to speak on behalf of the organization in the absence of the Project Director. If possible, we encourage the Project Director to list an alternate on the grant.

- The Signatory is the highest elected official. (example: Mayor, County Board Chair, Tribal Chair, etc.) For a non-profit this would be the Board President
- The Financial Officer – Person at the applicant agency who is responsible for financial reporting.
- The Project Director – Person at the applicant agency who is responsible for the project and for programmatic reporting.
- An Alternate contact may be added to the application. This person is one that can and should access the application to complete required tasks such as modifications and reports, in the absence of the Project Director. This person should have knowledge of the project and authority to speak on behalf of the organization in the absence of the Project Director. If possible, we encourage the Project Director to list an alternate on the grant.

In the Brief Project Description text box, please describe your project. A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what -
equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?)”

There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button.

2. **Performance Measures**

   Please open this section and change the page status to Complete; then SAVE the page. Performance Measures will be identified and collected during post-award reporting rather than through this funding application process.

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4. **Budget Detail**

   Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

   Equipment: Homeland Security equipment grants require that all equipment (regardless the cost) be entered in this category so that applicants can select from authorized equipment lists. Equipment is defined as items used for prevention, emergency response, and recovery operations.

5. **Free Style Questionnaire- Core Capabilities**

   Choose a primary core capability for the project. Select as many secondary core capabilities as applicable for the project.

**Application Review and Award Criteria**

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure consistency with statewide strategies and make funding recommendations to the Adjutant General. All final grant award decisions will be made by the Adjutant General.

**Post-Award Special Conditions/Reporting Requirements**

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials.

Please review all of your grant award special conditions and Egrants reporting requirements when you receive the Grant Award documents. Your grant award will be subject to general terms and conditions as well as the following special conditions.
1. Equipment Training
   All personnel who utilize equipment purchased with funds from this grant must receive
   training either through the equipment vendor or other competent source specific to that
   piece of equipment before it is put into service. The sub-recipient is required to maintain
   proper training records.

2. Equipment subject to mutual aid agreements
   Emergency response capabilities developed using these grant funds must be made available
   to other emergency response agencies regionally, as may be required for incident response
   purposes.

3. Equipment Maintenance and Disposal
   Equipment shall be maintained and available to use as intended by the grant for the
duration of its useful life. The sub-recipient is required to maintain proper equipment
   records. Sub-recipient seeking to dispose or transfer ownership of equipment must contact
   Wisconsin Emergency Management (WEM) Homeland Security Staff to obtain the
   Homeland Security Equipment Disposition Form, and further directions. If approved, the
   sub-recipient must maintain records of any equipment disposal or transfer of ownership.
   Any proceeds from the sale of equipment at or near the end of its useful life will be
   considered program revenue and must be reinvested into eligible homeland security
   expenses.

4. Sustainment Costs
   Agencies that accept funding are responsible for all sustainment costs.

5. ALERT Equipment
   Agencies accepting funding understand that equipment is intended to support regional law
   enforcement response efforts with ALERT. In the event that an agency is separated from
   the ALERT program, all equipment must be surrendered or transferred as directed by the
   ALERT Executive Committee.

6. Signed inventory Agreement - Recipients accepting grant funding for equipment distributed
to other agencies are required to have a signed agreement releasing their agency of the
   responsibility for sustainment and inventory

7. Procurement
   Recipients and sub recipients shall use their own procurement standards and regulations,
   provided that the procurement conforms to applicable Federal law and the standards
   identified in the Procurement Standards Sections of 2 CFR § 200.318-326.
8. Grant Modification
Grant modification must be approved by Wisconsin Emergency Management (WEM) in order to be considered. The applicant must be current with WEM Fiscal and Program Reports in Egrants for modification to be consideration. Grant modifications will not be granted unless applicant provides a compelling reason.

9. SAM Requirement
SAM.gov Requirement – Pursuant to 2 CFR Part 25.200, the applicant must be registered in the System for Award Management (SAM.gov) prior to submitting an application for federal funds and they must certify that they will maintain an active SAM registration at all times during which it has an active federal award.”