

Notice of Funding Opportunity

***EPCRA State Computer and Hazmat
Response Equipment Grant - 2023***

**Applications must be submitted through
Egrants on or before July 14, 2023**

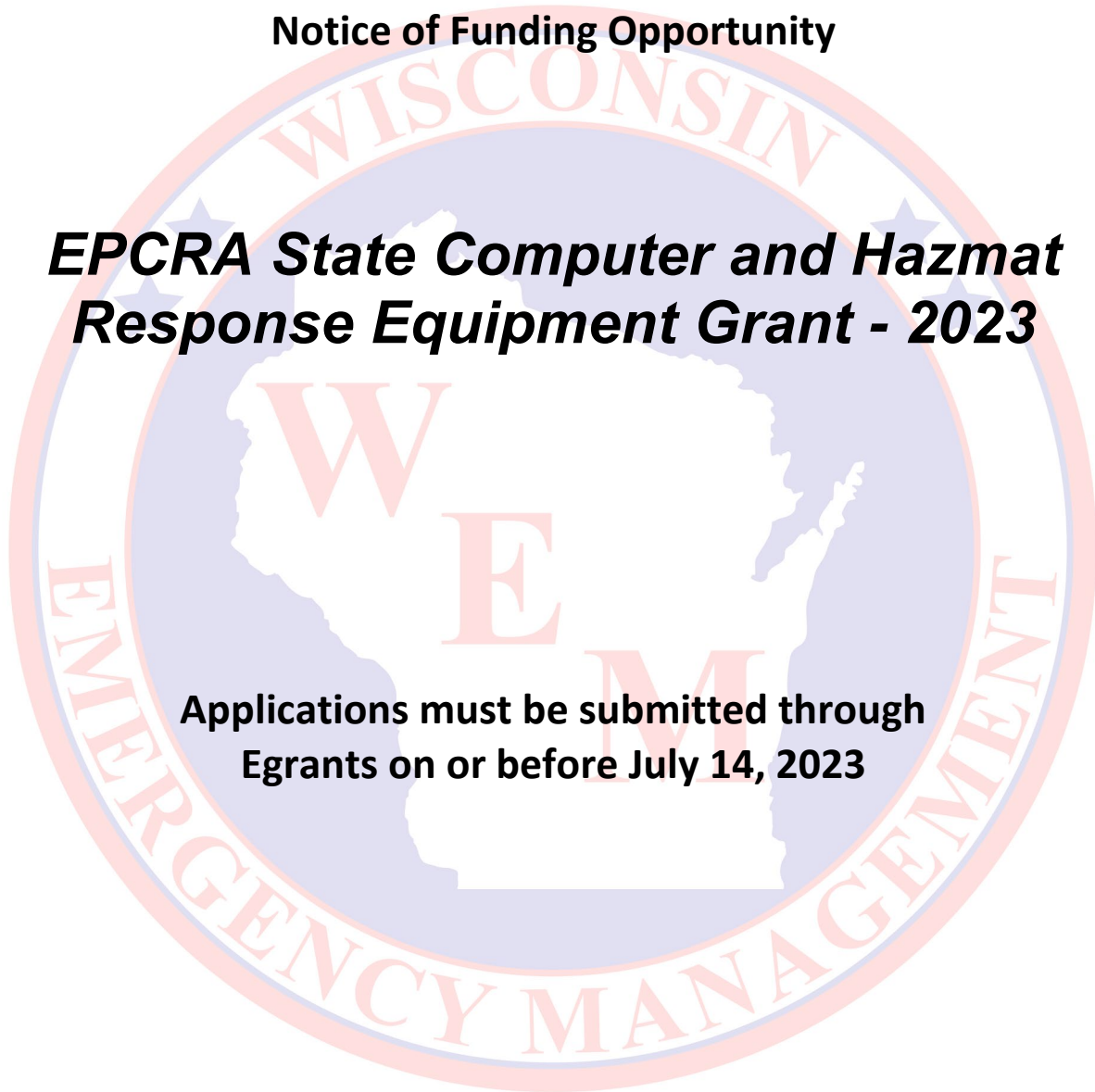


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Contact Information for this Notice of Funding Opportunity

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Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to <http://register.wisconsin.gov/accountmanagement/default.aspx> and complete the 'self registration' process.

Authorization to access Egrants can take several days depending on registration activity. The WEM help desk is open Monday-Friday 7:30am-4pm if you need assistance. (Please note: If you register outside of these hours, access may not be approved until the next business day.) Once your Egrants access has been approved, you may begin your online grant application.

Egrants Assistance: Help Desk: 608-242-3231 or WEMEgrants@egrants.us
The help desk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website:
<https://wem.egrants.us/egmis/FundingAnnouncement/ProjectSections.aspx>

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

Notice of Funding Opportunity: EPCRA State Computer and Hazmat Response Equipment Grant - 2023

Description: The Computer and Hazardous Materials (Hazmat) Response Equipment Grant (CHREG) is available to assist counties in complying with the requirements of ss. 323.60 and 323.61, Wis. Stats. The funds awarded under this grant are meant to supplement existing local funding for hazmat response equipment; it is not intended to fully fund local hazmat response capabilities within the state. There are two components to this grant – funding for computer equipment for the county emergency management offices and funding for hazmat teams for hazardous materials response equipment.

WEM will provide grant funds to Local Emergency Planning Committees (LEPC) for the purchase of computer and hazardous materials response equipment to assist their county in complying with the requirements of ss. 323.60 and 323.61, Wis. Stats. The purpose of the computer portion of the grant is to support the county Emergency Management office, and the purpose of the Hazmat Response Equipment funding is to supplement existing local funding for Hazmat response.

Opportunity Category: Limited Eligibility

Important Dates:

Grant Period:	January 1 st – December 31 st , 2023
Pre-Application Due Date:	May 12 th , 2023
Egrants Application Deadline:	July 14 th , 2023
Grant Approval/Award:	August 11 th , 2023
Reimbursement Request Due On or Before:	December 15 th , 2023
Grant Payment Distribution:	On or before February 29 th , 2024

Reporting Requirements: If awarded a grant, your agency will be responsible for completing the following reports in order to receive reimbursement.

Program Reports must be submitted as a final only.

Financial Reports must be submitted as a final only.

Anticipated Funding Amount: Local Emergency Planning Committees (LEPC) may be eligible for up to \$10,000 maximum per year in each of the 4 years of the 4-yr grant cycle. If all LEPCs apply for the maximum amount available to them, the grant requests could total \$630,000. The anticipated annual total funding available within the state budget for the Computer and Hazmat Response Equipment Grant is \$417,000. Therefore, since allocated funding is not sufficient to fund this

maximum amount, WEM prorates the amounts available for each LEPC. The amount for your county is listed in Table 1. WEM's awarding of grants and distribution of funds under this agreement is contingent upon the availability of state funding.

Match/Cost Sharing Requirement: The state will reimburse LEPCs for 80% of the cost of computer equipment and hazmat response equipment, up to the allowable limits for equipment eligible under this grant.

Eligibility: Any LEPC may apply to Wisconsin Emergency Management (WEM) via Egrants for an annual grant award. All LEPCs are eligible for the computer portion of the grant.

LEPCs are eligible for grant funds for hazardous materials emergency response equipment, so long as their countywide strategic plan is submitted in WHOPRS. WEM will review the countywide strategic plan submitted in the preceding EPCRA POW cycle to determine eligibility for the Computer and HazMat Response Equipment Grant (CHREG). For example, to be eligible for 2023 CHREG funding, a county must have submitted a countywide plan in WHOPRS. The plan must identify a team(s) that the county has selected. The plan language must demonstrate that the selected team has agreed to respond within the county as a local team and is capable of responding anywhere in the county. This identified team cannot be a state hazmat team unless they are a local team that will initially respond as part of a local response and not in a state team capacity.

If the status of the County's identified hazmat team has changed since the 2022 countywide strategic plan was submitted, the county may still be eligible for hazmat funds. This will be reviewed during the preapplication process. Payments for hazmat response equipment cannot be made until the county wide plan is submitted and accepted by the region director.

Eligible Expenses: Funding may be used only for equipment listed on the authorize equipment lists (see Attachment A).

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

Eligible costs under the Computer and Hazmat Response Equipment Grant include:

1. 80% of the cost of computer equipment and hazmat response equipment, up to the allowable limits for equipment eligible under this grant.
2. Refurbishing of previously purchased equipment in order to enhance functionality or bring the equipment to current industry/factory standards is allowable. This does not include

maintenance, repair or replacement of disposable parts during the normal life-cycle of the equipment.

3. In-kind contributions may be used to meet the 20% match provided by the LEPC. To credit the LEPC for in-kind match, reimbursement of equipment costs is based upon 80% of the sum of the equipment expenditures. In-kind match items are listed in Attachment B.
4. Only that equipment purchased during the grant period shall be eligible for reimbursement by the grant.
5. Equipment must be on the official WEM list of eligible equipment, included with this guidance. Changes to the list will not be made during the current grant period. Any requested changes submitted after the distribution of the grant package will be considered for the following grant period.
6. Note that there is only one match requirement for this grant. You do not need to have a separate 20% match for the computer side and another for the hazmat response equipment side. Additionally, the match can come from either the computer side or the hazmat response equipment side or both to meet the 20% match requirement, be it in-kind and/or cash match.

Computer Equipment Eligible Costs

1. Applicants may request computer equipment specifically for use within the county emergency management program to comply with ss. 323.60 and 323.61, Wis. Stats., 42 USC 11001-11050, 49 CFR 110, and other hazardous materials planning requirements that may be required by federal or state law.
2. WEM will base reimbursement of costs for computer equipment on a 4-year grant cycle. The first year of the current 4-year grant cycle began with the 2020 grant year. For one year of the 4-year grant cycle, up to a maximum of \$6,000 of the cost of computer equipment shall be eligible for reimbursement. For each of the remaining years of the 4-year grant cycle, up to a maximum of \$2,000 of the cost of computer equipment shall be eligible for reimbursement. See Table 1 for your County's status based on the cycle and if it was requested in the pre-application.
3. The LEPC may use in-kind costs, in addition to or in place of cash match, as the match for the computer equipment purchased under this grant provided that:
 - a) The costs must be county related as defined in the computer equipment grant procedures.
 - b) In-kind costs or services that are included as the LEPC match in the computer equipment grant are not included for reimbursement under any other grant program(s).

- c) LEPCs must submit documentation of expenditures by either an invoice or an LEPC generated expenditure report; whichever is appropriate.
- d) Donations of computer related services shall include the name and address of the provider, the value of the service, and the specific type of service provided.
- e) Donations of computer related equipment shall include the name and address of the donator, a list of the specific items donated, and the fair market value of the item(s).
- f) The LEPC must have incurred in-kind contributions during the grant period.

In-kind match items are listed in Attachment B.

Hazmat Response Equipment Eligible Costs

1. WEM considers computer equipment that a county team uses for response purposes as hazmat response equipment for the purpose of this grant and that equipment must meet all hazmat response equipment requirements.
2. In-kind costs may be used as the LEPC match for hazmat response equipment purchased under this grant if the costs are hazmat specific, if the costs have been incurred by the identified and authorized county emergency response team(s), the sponsoring jurisdiction, the county emergency management program under s. 323.61, Wis. Stats., or the LEPC, and provided that the costs are:
 - a) Hazmat Team Maintenance Costs
 - (1) Physical exams and screening
 - (2) Refresher training
 - (3) Contractual requirements for training
 - (4) County hazmat specific training
 - b) Contracts / Retainer fees for identified and authorized county emergency response teams under ss. 323.60 and 323.61.
 - c) Donations of professional services shall include the name and address of the provider, the value of the service, and the specific type of service provided. Professional services shall be limited to hazmat related legal, medical, accounting, and training services.
 - d) Donations of hazmat specific response equipment shall include the name and address of the donator, a list of the specific items donated, and the fair market value of the item(s).

- e) The LEPC must have incurred In-kind contributions during the grant period.
- f) Costs or services that are included in the hazmat response equipment grant cannot be included for reimbursement under any other grant program, or be costs incurred by Regional Hazardous Materials Emergency Response Team(s).

In-kind match items are listed in Attachment B.

3. To be eligible for hazardous materials response equipment, the county hazmat team must report all responses. This is located here: WI Fire Bridge (Image Trend) <http://www.wifirebridge.com> . The information reported on this site is useful in assessing the statewide hazmat risk and building a case for continued funding of this program.

Ineligible Costs

Ineligible costs include, but are not limited to, the following:

1. Any eligible costs reimbursed by any other funding source.
2. Costs for which there is not documented, actual cash or in-kind 20% match.
3. Costs for equipment that is not included on the WEM list of eligible equipment included with this guidance.
4. Maintenance, repair or replacement of expendable parts during the normal life-cycle of the equipment.
5. Undocumented costs.
6. Cost incurred in a previous calendar (grant) year.

Supplemental Grants

If sufficient grant funds remain unspent after December 31st, WEM may make these funds available to LEPCs through supplemental grants.

WEM will redistribute any remaining funds to LEPCs that submitted documented, unreimbursed costs and eligible match up to the maximum grant amount.

If any funds remain after these redistribution payments are made, WEM may announce a supplemental application period. LEPCs may submit an amendment to their original grant application

or file a new application, if supplemental grants funds are available. These applications will be processed in the order in which they are received. When the remaining funds have been awarded, no additional awards will take place, regardless if additional applications are received. No reallocated funds will be expended after June 30th, of the following year.

An LEPC is eligible for supplemental funding only if all of these conditions apply:

1. All grant funds for a calendar year have not been awarded by the end of that year.
2. The LEPC has not already received the maximum amount as allowed by law, for the grant year.
3. The funding requested is for eligible costs incurred during the equipment grant period.
4. The LEPC provides documentation of required cash or in-kind match.
5. The LEPC has met all the grant reporting requirements in this guidance.

The following table lists the eligible counties and it contains their maximum prorated award amount, required match, and if the county indicated in the pre-application and is eligible for the \$6,000 computer year. WEM's awarding of grants and distribution of funds under this agreement is contingent upon the availability of state funding.

Table 1 – County Eligibility

County	CW Strategic Plan Submitted	\$6000 Year on Pre-App	Potential Reimbursement Amount from Pre-App	Prorating Amount	Prorated Amount	20% Match
Adams	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Ashland	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Barron	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Bayfield	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Brown	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Buffalo	yes	-	-	0.723499	\$0.00	\$0.00
Burnett	yes	no	\$2,000.00	0.723499	\$1,447.00	\$361.75
Calumet	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Chippewa	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Clark	yes	no	\$1,873.35	0.723499	\$1,355.37	\$338.84
Columbia	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Crawford	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Dane	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Dodge	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Door	yes	no	\$1,000.00	0.723499	\$723.50	\$180.87
Douglas	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Dunn	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Eau Claire	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Florence	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Fond du Lac	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Forest	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Grant	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Green	yes	no	\$1,789.99	0.723499	\$1,295.06	\$323.76
Green Lake	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Iowa	yes	no	\$8,668.76	0.723499	\$6,271.84	\$1,567.96
Iron	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Jackson	yes	no	\$2,000.00	0.723499	\$1,447.00	\$361.75
Jefferson	yes	no	\$1,500.00	0.723499	\$1,085.25	\$271.31
Juneau	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Kenosha	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Kewaunee	yes	no	\$2,000.00	0.723499	\$1,447.00	\$361.75
La Crosse	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Lafayette	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Langlade	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75

Lincoln	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Manitowoc	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Marathon	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Marinette	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Marquette	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Menominee	yes	-	-	0.723499	\$0.00	\$0.00
Milwaukee	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Monroe	yes	no	\$8,000.00	0.723499	\$5,787.99	\$1,447.00
Oconto	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Oneida	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Outagamie	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Ozaukee	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Pepin	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Pierce	yes	yes	\$6,000.00	0.723499	\$4,340.99	\$1,085.25
Polk	yes	no	\$2,000.00	0.723499	\$1,447.00	\$361.75
Portage	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Price	yes	no	\$7,773.80	0.723499	\$5,624.34	\$1,406.08
Racine	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Richland	yes	no	\$8,759.88	0.723499	\$6,337.76	\$1,584.44
Rock	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Rusk	yes	no	\$1,000.00	0.723499	\$723.50	\$180.87
Saint Croix	yes	no	\$2,000.00	0.723499	\$1,447.00	\$361.75
Sauk	yes	no	\$2,000.00	0.723499	\$1,447.00	\$361.75
Sawyer	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Shawano	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Sheboygan	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Taylor	yes	yes	\$6,000.00	0.723499	\$4,340.99	\$1,085.25
Trempealeau	yes	-	-	0.723499	\$0.00	\$0.00
Vernon	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Vilas	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Walworth	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Washburn	yes	no	\$2,000.00	0.723499	\$1,447.00	\$361.75
Washington	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Waukesha	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Waupaca	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Waushara	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Winnebago	yes	no	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
Wood	yes	yes	\$10,000.00	0.723499	\$7,234.99	\$1,808.75
TOTALS			\$576,365.78		\$417,000	

Notice of Funding Opportunity: *EPCRA State Computer and Hazmat Response Equipment Grant - 2023*

Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to the Program Manager listed on page one of this document.

Information provided in this application may be cited in WEM reports or press releases and may be provided to other stakeholders. Plain language that clearly describes the intent of the project is most effective.

1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer should be the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

In the Brief Project Description text box, please describe your project. A suggested format is included for your convenience:

“Funds will be used by (county) to purchase (computer and/or hazmat response equipment). The (what - equipment) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?)”

Change the page status to Complete; then SAVE the page.

2. Performance Measures

Please open this section and change the page status to Complete; then SAVE the page.

3. Budget Detail

Complete a project budget for EQUIPMENT using the Authorized Equipment Lists (AELs). For 2023, the AELs for both computer and hazmat response equipment are following the same format as 2022. These broadened descriptions are intended to simplify the selection of line items. For example, if you are selecting multiple colorimetric detector tubes, you would only need to select the line item “1.2 Qualitative Analyses, Kits and Tubes” and list the different tubes you will be purchasing or simply list “multiple tubes” in your description. Please provide an accurate description of the equipment to be purchased. See Attachment A for the AELs.

If the equipment you want to purchase is not on the list, it is not eligible. See Attachment A for details. Please note that these are the same lists that were included in the pre-application.

For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item.

When you enter a unit cost and quantity on the budget table, it will calculate the total cost for the item. This number must be entered on the "State" line of the budget table. You can budget more than your expected award amount. You no longer need to make the budget match the award. It is ok to put in the actual costs.

Change the page status to Complete; then SAVE the page.

4. Assurances

Check the box agreeing to the assurances. Change the page status to Complete; then SAVE the page.

5. Hazmat Eligibility Statement

If you are requesting funding for hazmat response equipment, you must check the box agreeing to the hazmat requirements.

In order to be eligible for grant funds for hazardous materials emergency response equipment, your County must have their countywide strategic plan submitted in WHOPRS as outlined in the Grant Eligibility section on page 5 above. The plan language must demonstrate that the selected team has agreed to respond within the county as a local team and is capable of responding anywhere in the county. This identified team cannot be a state hazmat team unless they are a local team that will initially respond as part of a local response and not in a state team capacity.

Otherwise, check the other box. Change the page status to Complete; then SAVE the page.

6. Computer Eligibility Statement

If you are requesting funding for computer equipment for the County emergency management office, you must check the box agreeing to the computer requirements. Otherwise, check the other box. Change the page status to Complete; then SAVE the page.

7. Promulgation Statements

Answer the 2 questions. If you answer "No" to question 1, you will not be eligible for hazmat response equipment. If you answer "No" to question 2, you will not be eligible for this grant. Change the page status to Complete; then SAVE the page.

8. Letters of Support

Applicants may submit a cover letter authorizing the submission of the grant application signed by the LEPC chair and county emergency management director. Change the page status to Complete; then SAVE the page.

9. Required Attachments To attach a document to your Egrants application you must type “See Attached” in the text box to enable the document attachment tool. Please attach the following documents to your application in this section:

1. Cover Letter authorizing the submission of the grant application, and signed by the LEPC chair and/or signing authority and county emergency management director. The cover letter must include the name of the grant and the dollar amount requested. The cover letter template has been included as Attachment C.
2. For multi-county applications, the LEPC must include authorization signed by the LEPC chair and/or signing authority and county emergency management director in each of the participating counties. If the LEPC is unable to obtain this authorization at the time of application, the LEPC should explain this in the cover letter and identify when the authorizations will be submitted. WEM will not award the funds until these authorizations are received. A sample letter for signing authority delegation is included as Attachment D.

Change the page status to Complete; then SAVE the page.

Application Review and Award Criteria

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement.

Only equipment items (and quantities, if applicable) identified on the approved equipment lists (Attachment A) are eligible for purchase. Incomplete applications will be returned to the county to properly complete and resubmit. The program coordinator will work with the applicant to gather any required information needed to meet grant requirements.

Once the grant program coordinator has determined that the grant application is complete and meets all grant requirements, the grant finance coordinator will review and approve the application. When the application meets all approval requirements, an award letter will be sent to the LEPC.

Reimbursements will be made based on the initial award amount and receipt of the LEPC’s documented expenditures. Reimbursements will be made throughout the year (after July 1 and after the State budget is approved or funding is available) as LEPCs submit all of the appropriate information. However, all requests for reimbursements must be received by the deadline provided in this announcement.


Post-Award Special Conditions/Reporting Requirements

If you are awarded funds under this announcement, you will be required to provide a final financial report and a final program report. As part of these reports, you will be required to submit receipts/proof of payments for all eligible items purchased under this grant as well as in-kind match items claimed. You will be required to submit a signed Reimbursement Request form as part of your

financial report. You will also have to answer a narrative question explaining how your County met the 20% match requirements as part of the program report. See Attachment B for eligible in-kind match items. In-kind match items not specifically listed in Attachment B will not count toward your 20% match requirement. Please note that inventory reports are not needed for the report submittals.

Instructions for Completing Your Fiscal Report

The **Fiscal Report** is where you will report all equipment expenses from your initial application. Because this includes all application items, it may exceed your Award Amount. The overspent difference is your *Cash Match*. When completing your Fiscal Report in Egrants, the Budget will auto-fill with your county's approved award amount. Enter all of your current Expenditures to Date, they should equal or exceed the total expenses from the equipment items listed in your original application. The Grant Balance will calculate your *cash match* amount, which should equal your total equipment expenses minus your award amount.

The **Reimbursement Request Form**, formally known as the G-2, will be capturing *all* equipment expenses from your original application. This  .pdf is auto-generated and easily accessible from the Main Summary page in the Monitoring section of your grant

Attachments

Please submit/upload a completed Reimbursement Request Form as well as invoices or proof of payment for all equipment purchases (from application). Proof of payment is copy of a cancelled check (also with a receipt of items purchased) or an invoice or bill showing that the applicable amount has been paid or that no remaining balance exists. Order summaries or confirmations are not sufficient as supporting documentation. In addition, sales tax is not an eligible expense for reimbursement, if there is sales tax charged on an invoice, do not include that cost in your total expenditures, as tax will not be reimbursed. Invoices can be scanned in as one large attachment, or they can be uploaded individually, please make sure they are attached to the Fiscal Report.

Instructions for Completing Your Program Report

You will also need to prepare a **Program Report** in Egrants. This entails answering a brief question as well as providing information and uploading receipts indicating any in-kind match used to meet your 20% project match. Eligible in-kind match items are listed on page 4 of the pre-application and on page 30 of the NOFO. The Program Report is where you will provide all documentation of additional approved and eligible expenditures and eligible in-kind match. This may raise your match percentage above the required 20%. This documentation will be used to determine redistribution of unallocated funds.

Only your in-kind match is addressed in the Program Report and is not part of the application budget or the Fiscal Report.

You need to upload receipts/proof of payment to your Program Report to document any in-kind match. Use the “written description” box below the “Match %” to describe both your in-kind match items. This will aid us on lining up the receipts.

Please review all of your grant award special conditions and Egrants reporting requirements when you receive the Grant Award documents. Your grant award will be subject to general terms and conditions. Additional instructions for preparing your final reports and grant close out may be provided as part of your award notification.

ATTACHMENT A

Authorized Equipment Lists

2023 Authorized Computer Equipment List

Category	Item Name and Description
14. Computer Related Communication Aids	
14.1	Radio Transmitter (Eligible only if part of a dedicated EAS system)
14.2	Weather Radio (limited to quantity for EM staff office)
14.3	Cell Phone Signal Booster
15. Hardware	
15.1	Computer Peripherals – Includes: Computer Mouse, Computer Scanner, Data Switch Kit, CD/DVD Reader/Writer, Ethernet Switch/Connector, Hard Drive Expansion, Modem, Networking Equipment (for EM use only), Web Camera, Speakers to plug into a computer, Computer Monitor separate from whole computer, Computer Projector
15.2	Personal Computer – Includes laptops
15.3	Printer - capable of making maps and graphics or function as credentialing machine NOTE: Card stock is not an eligible expense.
15.4	Server (for EM use only)
15.5	Tablet (equipment only, service is an ineligible expense)
15.6	Wireless Electronic Communications Devices/Cell Phone - Equipment Only (Service is an ineligible expense.)
15.7	Smart Board (Interactive Whiteboard)
16. Software	
16.1	Computer Software (hazmat related and general office use) – Includes: Emergency Alert System, Emergency Notification Software (will be housed in dispatch center), GIS Software (for EM use only)
17. Visual Aids	
17.1	Digital Camera and Lenses
17.2	Laser Pointer

2023 Authorized Hazmat Response Equipment List

Item Name and Description
1 - FIELD TESTING and DETECTION: Field Testing and Detection are procedures that can be employed in the field. They are utilized to support verification as to the possible presence of, or the specific identification of, industrial chemicals, WMD chemicals and/or biological substances. Field testing and detection incorporate a step-by-step process which utilize a variety of resources, including complete field testing chemical kits, specific chemical testing kits, individual testing paper strips, tickets, and packets, the use of colorimetric tube technology, and biological agent testing kits.
1.1 Color Change Analysis - Non-Electronic [Sub-Category]:
TEST STRIPS/PADS/KITS – Including: pH, OXIDIZER, PEROXIDE, CHEMICAL SPECIFIC, MULTI-ION CLASSIFICATION, WATER QUICK TEST
TEST TABS TEST STRIPS/PADS/KITS for Non-State Type 1/2 Teams ONLY– Including: WMDs, NERVE AGENTS, MUSTARD AGENT, EXPLOSIVE SUBSTANCES for Non-State Type 1/2 Teams ONLY
1.2 Qualitative Analysis, Kits - Non-Electronic [Sub-Category]:
QUALITATIVE TEST KITS AND TUBES – Including: INDUSTRIAL CHEMICALS - KNOWN, INDUSTRIAL CHEMICALS – UNKNOWN, PCBs, CHLORINATED HYDROCARBON, ORGANO-PHOSPHATE, INDUSTRIAL CHEMICALS, WATER CONTAMINATION, 7 INDUSTRIAL CHEMICALS, WATER SAMPLE TAKING
QUALITATIVE TEST KITS for Non-State Type 1/2 Teams ONLY – Including: WMD, WATER TEST - MILITARY, 9 WMD CHEMICALS – MILITARY, WMD CHEMICALS – MICROSCOPY, WMD CHEMICALS - Reagent for Non-State Type 1/2 Teams ONLY
1.3 Qualitative Analysis, Kits - Electronic [Sub-Category]:
CHROMATOGRAPHY, GAS
SPECTROMETRY, MASS or equal
SPECTROSCOPY, INFRA-RED
1.4 Colorimetric Analysis - Non-Electronic [Sub-Category]:
COLORIMETRIC Kit - BASIC INCLUDING: CHIP, MULTI-SENSING
COLORIMETRIC Kit - WMD AND CLAN LAB Special for Non-State Type 1/2 Teams ONLY.
PUMP - BELLOWS, Electric for Non-State Type 1/2 Teams ONLY
2 - AIR MONITORING: The use of electronic devices to monitor for and detect the presence of known or unknown gases or vapors or dangerous environments. Application is ideal for continuous air monitoring with continuous data readout. Platform monitoring begins with ability to provide standard OSHA confined space readings (oxygen presence in %; Flammable atmosphere in LEL; Carbon Monoxide presence, and Hydrogen Sulfide presence). Advanced detection and monitoring may incorporate more sophisticated instruments that differentiate between two or more flammable vapors, and which may directly identify by name a specific flammable or toxic vapor. More advanced air monitoring may also include ability to report parts-per-billion (ppb) readings for toxic substances, and continuous biological survey and monitoring.

2.1 Confined Space Monitoring [Sub-Category]:
CONFINED SPACE OSHA STANDARD Four Gas
CALIBRATION KIT, for above
Cases for Meters
2.2 Multiple Gas Monitoring, Toxic [Sub-Category]:
TOXIC VAPOR INCLUDING: AROMATIC HYDROCARBON (Benzene Ring) and SIMULTANEOUS MULTI-VAPOR
CALIBRATION KITS: For each of the above that may be in inventory.
Cases for Meters
2.3 Specialty Gas Capability [Sub-Category]:
SPECIALITY GAS MONITORING INCLUDING: AMMONIA, FREONS, HALOGEN GASES, PHOSPHINE, ALDEHYDES, ARSINE, CARBON DIOXIDE, CARBON MONOXIDE, CYANIDES, ETHYLENE OXIDE, HALOGEN ACID VAPORS, HYDROGEN SULFIDE, NITRIC OXIDE, NITROGEN DIOXIDE, SULFUR DIOXIDE, VOLATILE ORGANIC COMPOUNDS (VOC's), OTHER UNSPECIFIED CHEMICAL IN COMMUNITIES
CALIBRATION KITS FOR above
3 - SAMPLING: Sampling is the process of instituting a standard substance collection protocol, and includes: Substance Capturing and collection; Containerizing and Labeling; and preparations for Transportation and Distribution. The latter may include evidence documentation and professional laboratory analysis. Sampling is particularly critical when collecting samples that require further on-scene testing, analysis, and categorization, as well as samples that may become evidence in court or other legal proceedings.
3.1 Substance Capture [Sub-Category]:
SAMPLING TOOLS – Including: FIBERGLASS CLOTH, SPONGE, DRUM SAMPLER, TANKER SAMPLER, ENVIRONMENT DIPPER, TONGS - BEAKER or CRUCIBLE, FORCEPS, FUNNEL, SPATULA, SCOOP, PIPETTES and PIPETTER, BAILERS
3.2 Bulk Liquid Transfer – Mechanical [Sub-Category]:
PUMP – SYPHON for DRUM,
PUMP, ROTARY, Transfer, Metal: Suitable for flammable liquids
PUMP, ROTARY, Transfer, Plastic: Suitable for solvents and corrosive.
PUMP, DIAPHRAGM, HAND
STINGER, SUCTION PROBE

3.3 Containerization, Labeling, Documentation [Sub-Category]:
SAMPLE JARS, VIALS, STOPPERS
BAGS, PLASTIC
BAGS, EVIDENCE.
LABELS, ORDINARY BLANK.
PENS, MARKING, PAINT or INDELIBLE
CHAIN OF EVIDENCE FORMS:
PHOTO, QUALIFICATION and RECONNAISSANCE KIT: Camera
3.4 Transportation [Sub-Category]:
CONTAINER, BIOLOGICAL – Including: PLASTIC, PELICAN CASES, D.O.T. CERTIFIED STAINLESS STEEL, RECOVERY VESSELS FOR COMPRESSED GAS CYLINDERS
ICE CHEST with Locking Lid.
4 - RADIATION MONITORING/DETECTION: The process of instituting devices specifically for the detection of radiation sources. This process should be able to aid response personnel to differentiate between types of radiation; interpret accurately readings from the device; employ a field monitoring plan to conduct geographical survey for the search of suspect radiological sources or contamination spread. Basic criteria include detection and survey capabilities for gamma. Intermediate criteria include detection capabilities for beta. Advanced criteria include detection capabilities for alpha and radioactive nuclides. Radiation detection instruments incorporated into an inventory can be those that are specialized for each form of radiation, or a multi-purpose instrument to detect more than one form of radiation.
4.1 Gamma, Beta, and Alpha Detection and Qualification program [Sub-Category]:
QUALIFICATION PROGRAM METER – GAMMA, BETA Or any combination including ALPHA
QUALIFICATION PROGRAM METER, ALPHA for Non-State Type 1/2 Teams ONLY
POCKET METER, COMBINATION, With Alarm
PROBE, GAMMA, EXTENSION
Maintenance or Calibration Kit: Kits for all devices listed in this sub-category
Cases for Meters
4.2 Dosimeters [Sub-Category]:
DOSIMETER: Including DIRECT READING, TLD, or ELECTRONIC.

5 - CHEMICAL PROTECTIVE CLOTHING: Chemical protective clothing (CPC) which includes complete ensembles (suit, boots, gloves), and may incorporate various configurations (encapsulating, non-encapsulating, jumpsuit, multi-piece) depending upon the level of protection needed. Levels of protection are; Vapor Protective, Liquid-Splash Protective, Chem-Bio Protective Option, and Flash Fire Protective Option. All levels of protection must be compliant with NFPA standards.

5.1 Vapor Protective [Sub-Category]:

VAPOR PROTECTIVE ENSEMBLE (LEVEL A) Including: 1991 Industrial Chemicals, 1991 Flash Fire Escape, 1991 Liquid Gas Protection

VAPOR PROTECTIVE, with 1991 WMD Chemical / Biological Protection or with 1994 WMD Chemical / R NA Biological Protection for Non-State Type 1/2 Teams ONLY

PRESSURE TEST KIT

5.2 Liquid Splash Protective [Sub-Category]:

LIQUID SPLASH PROTECTIVE, NFPA 1992 (Level B), with NFPA 1992 Flash Fire Escape Protection Option, or with NFPA 1992 Liquefied Gas Protection Option

LIQUID SPLASH PROTECTIVE, with NFPA 1994 Class 3 WMD Chemical / Biological Protection for Non-State Type 1/2 Teams ONLY

TURNOUT GEAR/ ENSEMBLE, includes coats, pants, helmets, nomex boots, gloves, and boots Standard on Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting. All turnout gear (PPE) must be for HazMat incidents only (flammable/combustible incidents) when flame/thermal protection is required. All turnout gear must meet NFPA 1971 & 1851 standards.

Turnout gear purchased under this grant must be clearly identified for HazMat use only

5.3 Limited Use Protective [Sub-Category]:

LIMITED USE, Splash Protective

LIMITED USE, WMD SPLASH THREAT, NFPA 1994, Class Three or NFPA 1994, Class Four for Non-State Type 1/2 Teams ONLY

6 - ANCILLARY PROTECTIVE EQUIPMENT: Ancillary protective equipment are items that are available as separates, and even though some are supplied with chemical protective clothing to provide a complete ensemble (i.e. gloves, boots, booties), it is often necessary to maintain inventories of separates as replacement items. Whenever possible, replacement items should meet the same standards or certification criteria as that which was first supplied with the CPC from the manufacturer.

6.1 Hand Protection /Gloves [Sub-Category]:

REPLACEMENT GLOVES – Including: Vapor Protective Compliant to NFPA Standard 1991, Liquid Splash Protective Compliant to NFPA Standard 1992, and UNDER-GLOVE Light weight chemical resistant disposable type

Gloves for Non-State Type 1/2 Teams ONLY – Including: HIGH TEMPERATURE Protective Glove, ULTRA-HIGH TEMPERATURE Protective Glove, ULTRA-COLD Protective Glove, and RADIOLOGICAL Protective Glove

6.2 Foot Protection [Sub-Category]:

BOOTS, CHEMICAL RESISTANT and BOOTIES, OUTER PROTECTIVE

6.3 Head and Eye Protection [Sub-Category]:
HELMET
GOGGLES.
6.4 Support Systems [Sub-Category]:
UNDERGARMENT, FIRE RESISTANT
COOLING SYSTEM, Vest
COOLING SYSTEM for Non-State Type 1/2 Teams ONLY – Including: Jumpsuit and Umbilical Air: .
VESTS, I.C.S., HazMat Group
7 - TECHNICAL REFERENCE: Access to and use of various databases, chemical substance data depositories, and other guidelines and safety data sheets, either in print format, electronic format, stand-alone computer programs, or data available via telecommunications. The interpretation of data collected from electronic devices and chemical testing procedures. For those references and electronic databases that are updated with annual or periodic revisions or new editions, library should insure that no reference is over 5 years old.
7.1 Printed References, Industrial and WMD Chemicals [Sub-Category]:
Printed References – Including: DATABASE TYPE, GUIDEBOOK TYPE, SPECIALTY TYPE, REGULATORY TYPE, and 6 WMD Chemical / Biological Substances
7.2 Electronic References, Industrial and WMD Chemicals [Sub-Category]:
Electronic References DATABASE TYPE, GUIDEBOOK TYPE, SPECIALTY TYPE Electronic and WMD Chemical / Biological Substances)
7.3 Plume Air Modeling, Program Support [Sub-category]:
AIR MODELING Software - Including: Database, , Overlay / Plume Display, Software, Overlay / Mapping Software, Stand-Alone, and REAL TIME Data Downfeed
7.4 Computer, Support Hardware, Software [Sub-Category]:
COMPUTER: One (1) desktop, laptop or tablet, mounted in (or designated to be used with) hazmat vehicle with battery backup, and with flexibility to accommodate noted "Requirements" for a complete system. Basic "system that must include: Printer capability, Scan capability, Duplication capability, Graphics Hardware, CD/DVD Drive capability, USB Support, Operating System and Document Processing
PRINTER, with the ability to perform all 3 functions: PRINT, SCAN, and DUPLICATE. Separate components or combination components acceptable requirements.
Computer Peripherals – Includes: Computer Mouse, Computer Scanner, CD/DVD Reader/Writer, Ethernet Switch/Connector, Hard Drive Expansion, Modem, Web Camera, Speakers to plug into a computer, ACCESS TO INTERNET – Wireless or Wired

SOFTWARE - Includes: OPERATING SYSTEM: DOCUMENT PROCESSING, FORMAT CONVERSION, PROTECTION (antivirus firewall, etc.)
SOFTWARE LICENSES FOR EQUIPMENT
8 - SPECIAL CAPABILITIES: Additional capabilities that would augment a particular level or Type of company, and would provide beneficial assets utilizing highly specialized equipment. These instruments utilize various advanced technologies such as; 1) Ambient light amplification; 2) Infra-red light detection and thermal imaging; 3) Ground positioning systems (GPS) or other locator systems; 4) Ultra-sonic (ultra-high or ultra-low frequency) detection; And 5) digital wireless transmission.
8.1 Advanced Technologies; Vision, Heat, Sound [Sub-Category]:
LIGHT AMPLIFICATION - Includes SCOPE, BASIC, INTERCHANGEABLE Body, LENSES, and Camera
INFRA-RED – Includes: SCOPE, Temperature Sensing, Hand-Held Imaging, Mountable, PROBE, and CAMERA.
PERSONAL IDENTIFICATION BEACON, Infra-Red, L.E.D.
PERSONAL TRACKER transmitter.
SOUND SENSING, Ultra-Sonic
CAMERA, VIDEO, PROBE, Wireless
UNMANNED AIRCRAFT SYSTEM (DRONES) Includes unmanned aircraft and all of the associated support equipment, control station, data links, telemetry, communications and navigation equipment, etc., necessary to operate the unmanned aircraft for use by the Hazmat Response Team - All UAS operations must comply with all State and Federal regulations and All UAS flight crew members must be properly trained for their position, and where applicable, must maintain certifications or licenses as required by Federal regulations and the policies set forth by their employing agency.
8.2 Advanced Technologies; Weather, GPS [Sub-Category]:
WEATHER STATION – Includes: Basic Kit, Wireless Digital Support, Software Support, and GPS Personal Receiver/Transmitter. .
9 - INTERVENTION: Includes the following: Employment of chemical means such as neutralization and encapsulation; Employment of environmental means such as absorption, dams, dikes, channeling, and placement of booms; and Employment of mechanical means of intervention to contain and control, including: plugging, patching, off-loading, tank stabilization.
9.1 Chemical Intervention [Sub-Category]:
NEUTRALIZATION – Include: Acids and Alkali (Bases)
ENCAPSULATING SPREADABLE POWDER/GRANULAR – Includes: General Purpose (and suitable for Pesticides), Formaldehyde, Polar, and Non-Polar Solvents
FIRE EXTINGUISHER, CLASS “D”
VAPOR SUPPRESSION/FIRE EXTINGUISHMENT, CLASS "B" FOAM.

9.2 Environmental Intervention [Sub-Category]:
ABSORBENT- Includes: Polar or NON-POLAR SOLVENT Pads, Rolls, Pigs, Socks, Mini-booms, and Pillows.
ABSORBENT – Mercury Kit
BOOM, CONTAINMENT – Includes: Non-Absorbing and Oil Absorbing.
PIPE, PLASTIC
9.3 Mechanical Intervention [Sub-Category]:
CHLORINE, SULFUR DIOXIDE, ANHYDROUS AMMONIA” A”, “B”, and “C” Kits
MIDLAND RAIL TANK CAR Three Part Kit
PATCH AND REPAIR, PIPE, LIQUIDS – Includes: Standard, Extended Kit and Heavy Duty Kit
CLAMP, PIPE, GAS, Line, Mechanical or Hydraulic for Non-State Type 1/2 Teams ONLY
PATCH, PIPE, LIQUID, Pneumatic – Includes: Flange or Bandage
PATCH, TANKER, LIQUID – Includes Side, Drainage Control, End, and Suction Cup.
PATCH, DRUM, LIQUID – Includes: Magnetic, Pneumatic, Suction Cup, Compression, and Cribbing
PLUGS, STOPPER, LIQUID - Includes: Compression, Replacement, Extra Large, Tapered, Ball, Half-Round, “T” Bolt, Conical Drain, Pneumatic, Expansion, Vented, Specialized, Inflatable, Drain and Sewer, End Cap, Dowels, Wood Wedges, and Boiler Threaded
DOME LID LOCK – Includes: Screw Clamp and Spring Loaded
10 - DECONTAMINATION: Each company type must be self-sufficient and maintain the ability to provide decontamination for members of their own entry team. Further, this the decontamination must be appropriate for the typing level of that company. A Type 3 company must be capable of providing decon for known chemical substances for not less than liquid splash and solid particulate contact. Type 2 and Type 1 companies must be capable of providing decon for unknown solid, liquid and vapor industrial chemical substances. A Type 1 Type company must be capable of providing decon for WMD Chemical/Biological solid, liquid and vapor threat contact. Sufficient sizes, types, and quantities of adapters, nozzles, hose, wands, manifolds and other tools must be on hand to support at least one gross de-con shower station, and at least two additional rinse stations.
10.1 Ground Protection [Sub-Category]:
TARPS, PLASTIC – Includes: Ground Cover and Carry-All
SHEETING, PLASTIC, ROLL, Heavy Duty
CATCH BASIN
SHOWER, GROSS DECONTAMINATION
EYE WASH

POOL, PORTABLE, LARGE
10.2 Support Tools for Decontamination [Sub-Category]:
STOOLS, Portable
BRUSHES -Includes: LONG and SHORT HANDLE, SOFT BRISTLE, RAT TAIL, and CAR WASH
SPONGE, SET
TOWELS, ABSORBENT, DRYING and DISPOSABLE
BLANKETS, DISPOSABLE:
CADAVER BAGS
CLOTHING, MODESTY
TRAFFIC CONES – Includes: Ordinary, Reflective, and Miniature
SOAP or DETERGENT, SOFT, Biodegradable
CHEM-TAPE
CLOTHING REMOVAL TOOLS
PERSONAL PROPERTY TRACKING
HOT WATER HEATER
10.3 Water Supply, Distribution Tools [Sub-Category]:.
ADAPTOR, 1 ½" to Garden Hose Reducer(s):
MANIFOLD – Includes: HEAVY AND LIGHT DUTY
HOSE, GARDEN
HOSE, GARDEN, SHUT-OFF, In Line
WRENCH, HYDRANT, UNIVERSAL:
APPLICATOR, NOZZLE, Garden Hose Adjustable
APPLICATOR, PRESSURE, Garden Sprayer
10.4 Collection [Sub-Category]:

BUCKETS
BAGS, HEAVY DUTY YARD, Large
DEBRIS COLLECTION UNIT
DRUM, CONTAINMENT UNIT, 85 to 95 Gallon
DRUM, OVER-PACK UNIT, 110 Gallon
DRUM, LINER, 85 to 95 Gallon
11 - COMMUNICATIONS: Personnel utilizing chemical, vapor or liquid splash protective clothing, shall utilize and maintain communications of sufficient type and quality as to provide for safe communications between the entry team leader and members of the team, as well as between one another. Other communication devices include: Cellular phones and satellite phone capability for the purpose of verbal, data and imagery exchange.
11.1 Radio [Sub-Category]:
RADIO, PORTABLE – Includes: Intrinsically Safe (I.S.), Voice Scrambler, Headphone Set (NOT for in-suit use), In-Suit Communications, Hands-Free “Voice Actuated”, and Interchangeable battery Intrinsically Safe (I.S.) for Portable Radios. Communications projects and equipment must comply with Wisconsin’s Statewide Interoperability Communications Plan, including Annex K from the Statewide Mutual Aid Frequency Plan. Mobile radios shall be WISCOM capable and programmed with the Statewide Mutual Aid Talkgroups, Statewide Interoperability Talkgroups (STACs) and all Regional Interoperability Talkgroups (RTACs)
RADIO Charging System
RADIO, VEHICLE MOUNTED – Communications projects and equipment must comply with Wisconsin’s Statewide Interoperability Communications Plan, including Annex K from the Statewide Mutual Aid Frequency Plan. Mobile radios shall be WISCOM capable and programmed with the Statewide Mutual Aid Talkgroups, Statewide Interoperability Talkgroups (STACs) and all Regional Interoperability Talkgroups (RTACs)
11.2 Cellular Phone [Sub-Category]:
PHONE, CELLULAR
PHONE, Satellite
Pager
12 - RESPIRATORY PROTECTION: Respiratory protection shall be of an approved type in compliance with Cal/OSHA regulations so as to provide personnel adequate respiratory protection when utilizing chemical protective clothing. Only SCBA can be used in environments involving unknown respiratory hazards, known respiratory hazards in excess of IDLH, and known or unknown respiratory hazards in excess of TLV-STEL where there is no on-going and continuous monitoring for the specific airborne threat. Only when continuous monitoring for the specific airborne threat is in place and functioning, and the detected threat is declared to be below IDLH but above TLV-STEL, can respiratory protection be downgraded from SCBA to APR or PAPR.
12.1 Self-Contained [Sub-Category]:
SCBA, COMPLETE, STRUCTURAL, 1 Hour Rating or 45 minute reduced profile cylinder
MASK, FULL-FACE, STRUCTURAL

MASK, HEADS-UP-DISPLAY
MASK, BUILT-IN COMMUNICATIONS Interface
BOTTLE, Spare
SUPPORT, UMBILICAL AIR
SCBA Case
12.2 Air Purifying Respirator [Sub-Category]:
MASK and UNIT, APR, INDUSTRIAL
MASK and UNIT, PAPR, INDUSTRIAL
CARTRIDGES, APR or PAPR, INDUSTRIAL
CARTRIDGES, APR or PAPR, CBRN for Non-State Type 1/2 Teams ONLY
13 - TOOLS / OTHER: Hand tools may be used in all phases of hazardous materials mitigation. Hand tools may be used to collect samples, contain/control materials and runoff, move drums, boxes cylinders, recover victims, transport equipment.
13.1 General Purpose, Hand Tools, Large [Sub-Category]:
HAND TOOLS, LARGE – Including: SHOVEL, BROOM, DRUM UPENDER/HANDLING DOLLY, HAMMER, WRECKING BAR,
COOLER, Rehydration
MEGAPHONE
FIRST AID, Kit – Includes: Large and TRAUMA
MEDICAL MONITORING, Kit
FIRST AID, BLOOD PRESSURE MONITOR, Digital
ZONE MARKING, Kit
BARRICADE TAPE, CADDY
SCOPE, Spotting
13.2 General Purpose, Hand Tools, Small [Sub-Category]:
HAND TOOLS, SMALL - Including: HAMMER, SCREWDRIVER, PLIERS, LOCKING PLIERS, ALLEN WRENCH, CRESECENT WRENCH, PIPE WRENCH, COMBINATION WRENCH, PIPE WRENCH, SOCKET WRENCH, CHISEL, PUNCH PIN, TAPE MEASURE, PUTTY KNIFE, UTILITY KNIFE, SHEARS, RATCHET STRAPS, STOP WATCH, LIFE SAFETY LINE/ROPE, Hardware for Life Safety or Rescue Operations

13.3 Special Purpose Hand Tools [Sub-Category]:
GROUNDING, CABLE
GROUNDING, ROD
LIGHT PROBE, Fluorescent
AIR BAG, LIFTING, High Pressure, Kit
NON-SPARKING HAND TOOLS – Including: SLEDGE HAMMER, HAMMER, SCREWDRIVER, PLIERS, LOCKING PLIERS, BUNG WRENCH, CRESCENT WRENCH, PIPR WRENCH, COMBINATION WRENCH, SOCKET WRENCH, PUTTY KNIFE, SHEARS
RADIANT HEAT SURFACE Temperature Reading - Direct contact
RADIANT HEAT SURFACE SENSING - Temperature Sensitive Crayon Kit
REFRIGERATOR, UTILITY, Small

ATTACHMENT B

In-Kind Match List

2023 Authorized In-Kind Match List

Item Name and Description
Expenditure - Computer related services for EM Office
Expenditure - Computer related equipment for EM Office
Donation - Computer related services for EM Office
Donation - Computer related equipment for EM Office
Expenditure - Hazmat team training
Expenditure - Hazmat team contracts/retainer fees
Expenditure - Hazmat team physicals
Donation - Hazmat related legal services
Donation - Hazmat related medical services
Donation - Hazmat related accounting services
Donation - Hazmat related training services
Donation - Hazmat specific response equipment
Donation - Cash

ATTACHMENT C

Grant Cover Letter Template

2023 Computer and Hazmat Response Equipment Grant Application

Grant Period - 1/1/2023 through 12/31/2023

County Name: _____

Contact Person: _____

Contact Phone: _____

Contact Email Address: _____

Computer Equipment

Total Expenditure Request: \$_____

Hazmat Response Equipment (only for those counties with identified county hazmat teams)

Total Expenditure Request: \$_____

AUTHORIZATION:

I hereby certify that all data provided in this grant application are true and correct. I have read and understand the Grant Assurances and Policies. This application has been approved by the Local Emergency Planning Committee and supporting documentation for this application will be maintained at the local level. The applicant has complied with the assurances as stated in the 2023 EPCRA Computer and Hazmat Response Equipment Grant Announcement and with the guidelines stated in that document. All hazardous material response equipment purchased under this grant has been identified as equipment needed by the hazmat response team.

Signature of LEPC Chair or Authorized County Official

Date

Title of Signatory

ATTACHMENT D

Sample of Authority Delegation Letter

[PLACE ON YOUR LEPC LETTERHEAD]

SAMPLE

LEPC CHAIR SIGNATURE DESIGNATION AND AUTHORIZATION

[DATE]

[COUNTY NAME] EMERGENCY MANAGEMENT

Attention: [ENTER COUNTY CONTACT NAME]

[ENTER MAILING ADDRESS]

[ENTER CITY, VILLAGE OR TOWN; STATE; ZIP]

[ENTER COUNTY CONTACT NAME]:

As the [COUNTY NAME] LEPC Chair I hereby designate and authorize [enter name and title] to review and sign on my behalf for all matters relating to federal, state and/or local regulations to meet the applicable requirements established under U.S. Code Title 42 Chapter 116 (Title III of the Superfund Amendment and Reauthorization Act), and Wisconsin Statutes, Chapters 323.60 and 323.61, as well as WEM (Wisconsin Emergency Management) administrative and grant policies pertaining to the EPCRA (Emergency Planning and Community-Right-To-Know Act) Program.

Thank you in advance for your cooperation on this very important matter.

Sincerely,

[ENTER COUNTY LEPC CHAIR PERSON NAME]

Cc: [COUNTY NAME] Emergency Manager
WEM Region Director
WEM EPCRA Program Manager