WI-CAMS User Group  
Meeting Agenda

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<thead>
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<th>Project/Activity</th>
<th>WI-CAMS User Group Meeting</th>
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<tbody>
<tr>
<td>Date</td>
<td>10-30-2015</td>
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<tr>
<td>Time</td>
<td>09:00-12:00</td>
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| Location         | DeForest Fire & EMS Department  
305 E Holom St |

**In person**
- Steffes, Dale (ATC)
- Easterday, Natalie (Shawano Co)
- Lindert, Todd (Jefferson Sheriff)
- Soley, Karen (UW-Madison PD)
- Nehls, Todd (WEM)
- Meagher, Joe (Dodge Co)
- Teasdale, Chuck (State Patrol)
- Brady, Michael (DOC)
- Stolte, William (Waukesha Co)
- Meister, Dan (Columbus Police)
- Gustafson, Lisa (WEM)
- Wernet, Kevin (WEM)
- Klein, David (WEM)

**Attending remotely**
- Scheffer, Ralph (DNR)
- Sanchez, Pat (Sawyer Co)
- Ed Janke (MABA)

**Agenda Items**
1. Training Module I: Access and entry
2. Training Module II: Using the mobile application and field deployment
3. ResourceMGR SaaS update

**Notes**

1) Training Module I feedback
   - Natalie Easterday requested a default spreadsheet be provided by WEM for agencies looking for mass import into WI-CAMS.
   - Multiple inquiries were made about an auto-populate option when repeatedly entering responder data for the same organization. WEM will look into this feature.
   - At the request and direction of Emergency Police Services Director Todd Nehls, WEM will include specific language in the new WI-CAMS Memorandum of Understanding regarding issuing of IDs for sworn law enforcement personnel.

2) Training Module II feedback
   - In future training sessions, an emphasis will be placed on the flexibility of the “tokens” associated with the 02 TRACK application and the ability of an administrator to check them in and out to end users as needed.
   - Mike Brady provided positive feedback on the 02 TRACK application’s capability to read cards not connected with that end user’s local database. Bill Stolte asked if the SaaS system could scan driver’s licenses as an ad hoc solution to responders without IDs.
   - Chuck Teasdale inquired about how long incident data would remain in the SalamanderLIVE application after an incident has ended. WEM will follow up on this.
3) ResourceMGR SaaS Update

- David Klein reminded the group that the impending username/password deadline for the migration of the system is on Friday, Nov 6 2015.
- ResourceMGR SaaS will go live into a production environment on Mon, Nov 9 2015.
- WEM will work with regional staff members on providing future training to locals.

User Group goals

**Ongoing goals**

- Present WI-CAMS usage proposal to state-level decision makers
- Develop cost mitigation measures for WI-CAMS adoption for locals

**Spring 2016**

- Develop IMT/position-specific qualifications

**Fall 2016**

- Develop public health qualifications
- Provide outreach to potential WI-CAMS users at as many agency and discipline group meetings as possible
- Develop a calendar/formal process to update qualifications