



**WI-CAMS User Group**  
Meeting Agenda and Minutes

<b>Project/Activity</b>	WI-CAMS User Group Meeting				
<b>Date</b>	12-18-2017	<b>Time</b>	13:00-14:00	<b>Location</b>	Teleconference

Teleconference attendance		
<input checked="" type="checkbox"/> Altman, Brad (WI State Patrol)	<input checked="" type="checkbox"/> Ariss, Sara (Alliant Energy)	<input checked="" type="checkbox"/> Engfer, Bill (DOA/Capitol Police)
<input checked="" type="checkbox"/> Goodchild, Gail (Waukesha Co)	<input checked="" type="checkbox"/> Haas, Tim (WEM)	<input checked="" type="checkbox"/> Klein, David (WEM)
<input checked="" type="checkbox"/> Meagher, Joe (Dodge Co)	<input checked="" type="checkbox"/> Moller, Lisa (Alliant Energy)	<input checked="" type="checkbox"/> Pautz, Robert (ATC)
<input checked="" type="checkbox"/> Saunders, Michael (DOC)	<input checked="" type="checkbox"/> Wittkamp, Paul (DHS)	

#	Agenda Items
1	Action item review/agency roundtable
2	Law enforcement retirees (follow-up)
3	WI-CAMS policy/template changes
4	New qualifications
5	Additional comments
6	SIMCOM 2018



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### Minutes

#### 1) System update

- a. To date, WI-CAMS contains 23,194 credentialed personnel across 2,117 organizations.
- b. Salamander Technologies has added a new “Station” field to the Responder tab in SalamanderLive. WEM has yet to provide an update on the Command bug with state qualifications mentioned at the last meeting as its laptop is currently being re-imaged.
- c. Agency updates:
  - i. Dodge County continues to print IDs for its associated agencies.
  - ii. Bill Engfer briefed the group that the Department of Administration will be joining WI-CAMS.
  - iii. Waukesha County EM purchased a new CD800 printer but did not need a new print software key to continue producing IDs. The county gave their legacy CP80 printer to the City of New Berlin
  - iv. Sara Ariss and Lisa Moller will sit in on future User Group meetings on behalf of Alliant Energy.
  - v. The Department of Health Services will continue badging process for its select individuals as well as WEAVR volunteers. Paul Wittkamp has taken the lead on drafting EMS qualifications for WI-CAMS as well.
  - vi. State Patrol will continue to issue WI-CAMS IDs to sworn and non-sworn State Patrol staff, however the Department of Transportation has taken ownership of State Patrol’s printer and will be issuing WI-CAMS IDs to all DOT staff members in 2018.

#### 2) Law enforcement retirees (follow-up)

- a. EPS Director Todd Nehls was not present to share feedback on the HR 218 discrepancies mentioned at the last User Group meeting. WEM will follow-up and brief the group at a later date.

#### 3) WI-CAMS policy/template changes

- a. WEM has received pushback from a number of WI-CAMS customers, both state and local, on the criteria that dictates information shown on the back of an ID: As Federal Information Processing Standards (FIPS) only determine the front of the ID, is it possible to modify the existing WI-CAMS policy to be more flexible about the back of the card?
  - i. David Klein emphasized that there still needs to be a limit to any changes. WEM has neither the time nor resources to customize templates for every agency in WI-CAMS. He suggested opening up the existing 500-person minimum that applies to the “Return Address” portion of the policy and applying that standard to multiple elements on the back of the ID.



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- ii. Bill Engfer stressed that this change could potentially add to buy-in for thousands of people, so it's best for the system to get ahead of that impact.
    - iii. WEM will circulate suggested policy changes to the User Group before Q1 2018 and discuss with group members.
  - b. WEM also readjusted the Design Files templates, moving up the PID field on the back of the card. This change should prevent overlap with certain card stock brands that come with pre-printed text from the manufacturer. The Design Files changes are available to any agencies that currently print WI-CAMS IDs.
- 4) New qualifications
  - a. The Law Enforcement Credentialing Committee approved two new qualifications: Chaplain and Unmanned Aircraft System Crew Member Pilot-in-Command Advanced.
  - b. Due to considerable feedback from local agencies, WEM will work to add entry-level firefighter qualifications to the system. The User Group reached consensus on this addition with the support of the state Fire Services Coordinator.
- 5) Additional comments
  - a. WEM will work with Dodge County on updating their Design Files.
  - b. Tim Haas briefed the group that WEM and WI-CAMS are planning on having a presence at the forthcoming WEMA conference in 2018. This will tie into the system's work on EMS qualifications.
- 6) David Klein briefed the group that WEM will use WI-CAMS at the forthcoming SIMCOM exercise in February 2018. Any parties interested in supporting the communications exercise's accountability effort should reach out directly to him.