

APPENDIX D – Project Completion and Certification Form (P.4)

Subrecipient:	Mailing Address:	Disaster:
Project Worksheet #:	Project Title:	Category:
% Complete:	Period of Performance End Date:	Project Total Cost: Federal Share: State Share: Federal/State Share:

My signature on this document certifies:

- All work completed and costs claimed are eligible and in accordance with the grant conditions, the State-Local Agreement, and FEMA-State Agreement.
- All work claimed has been completed and all costs claimed have been documented and paid in full.
- Project Worksheet Conditions were met and documentation submitted.
- Actual amount expended to complete this project: \$ _____
- Construction and physical work for this project was *actually* completed on _____

SIGNED: _____ **DATE:** _____
SUBRECIPIENT'S AUTHORIZED REPRESENTATIVE

My signature on this document certifies:

- To the best of my ability, I reviewed all expenses and documentation.
- All required documentation and permits were submitted for review.
- I recommend closeout of this project.

SIGNED: _____ **DATE:** _____
GOVERNOR'S AUTHORIZED REPRESENTATIVE